2017-09-26 - Fedora Leadership Group Meeting

Time/Place

- Time: 11:30am Eastern Daylight Time US (UTC-4)
- Dial-in Number: (712) 775-7035
  - Participant Code: 479307#
  - International numbers: Conference Call Information

Attendees

- Chris Awre
- Doug Blair
- Ginny Boyer
- Robert Cartolano
- Aaron Choate
- Sayeed Choudhury
- Stefano Cossu
- Tom Cramer
- Joanna DiPasquale
- Jon Dunn
- Karen Estlund
- Declan Fleming
- Maude Francis
- Mike Giarlo (regrets, will be boarding a flight)
- Neil Jefferies
- Debra Kurtz
- Susan Lafferty
- Steve Marks
- Rosalyn Metz
- Tom Murphy
- Este Pope
- Nick Ruest
- Robin Ruggaber
- Tim Shearer
- Jon Stroop
- Jennifer Vinepai
- Evviva Weinraub
- Jared Whiklo
- David Wilcox
- Andrew Woods
- Maurice York
- Jim Tuttle

Agenda

<table>
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<tr>
<th>Topic</th>
<th>Lead</th>
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<tr>
<td>CNI Fall Meeting proposals</td>
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<td>- Due October 11</td>
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<tr>
<td>- What Fedora-related topics make sense in terms of proposals?</td>
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<td>- e.g. Fedor and digital preservation, API spec, related grant work</td>
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<tr>
<td>CNI Fedora Leaders Meeting Agenda</td>
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<td>Establishing a review process for governance documentation</td>
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<td>- e.g. Roles and Responsibilities, Elections</td>
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<td>The 2.5% Commitment</td>
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<td>Brief Update on API Specification Sprint</td>
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<td>Oxford Common Filesystem Layout</td>
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<td>Roundtable</td>
<td>All</td>
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Previous Actions

Minutes

1. CNI proposal
   a. Due October 11
   b. Possible topics:
      i. Fedora specs and API changes
      ii. File system specs
      iii. Integration with different ecosystems
      iv. Preservation and Import/Export
      v. Grant proposals
   c. Will a session proposal have greater success chance than a panel?
   d. Integration examples:
      i. Hyku
      ii. UMichigan / ICPSR
      iii. LAKE
   e. Follow up with further discussion separately

2. CNI Fedora Leaders meeting
   a. Add topics in Wiki page
      i. Mission/vision
      ii. Budget
      1. Reliance on contractors vs. community for development
      2. This comes post-retreat and post-budget definition so we will have good numbers to work on
      iii. Membership: report on current membership drive & EU vs. US strategies
         1. Put some emphasis of Erin Tripp’s effort toward this goal
      iv. Business opportunities / service providers
   b. State of the technology / API specs
      i. More tactical and less technical discussion
      ii. We don’t want to get caught in the weeds but also find possible challenges or aspects that Leaders can help with
   c. Mission/vision should be the agenda centerpiece and we should have a very open and honest discussion about it
   d. Where Fedora fits and should fit / Declan’s thread
   e. We should discuss how to tie tech advancement with strategy; there cannot be a vision discussion without including technology

3. Annual Review—need David’s feedback

4. 2.5% contribution
   a. If 2.5% of revenues from collection budgets and fundraising are dedicated to infrastructure and development to support open scholarly
   b. We need to be careful with increasing contribution dramatically
   c. How do we get credit for my contribution?
   d. This is not a Duraspace- or Fedora-only membership drive; it is at a higher level where funds are put aside for this kind of projects in general
   e. A brief write-up would be helpful to bring to Sr. management
   f. It is a complex topic, and not new; it is very challenging to meet this goal
   g. First discussion about this was about collections; now it seems to be expanding into technical infrastructure. There is staff time to consider
   h. Accreditation needs to be validated
      i. Talk to Cliff Lynch about a special session in CNI?

5. API specs update
   a. First alignment with API specs sprint is concluding today
   b. Aaron B. took on interim lead role in the last 2 weeks
   c. A more complete update will be available soon as the sprint concludes

6. Oxford filesystem specs
   a. This is directly tied to preservation concerns raised by community members
   b. This is two things: an API to talk to storage and serialize contents
   c. Andrew is involved in the filesystem layout and Neil in the serialization aspect

Actions