June 20, DSpace 7 Outreach Agenda/notes

- Carol Minton Morris (chair, DuraSpace)
  - Bram Luyten (Atmire) (may occasionally sit in)
- Mariya Maistrovskaya (University of Toronto)
- Felicity Dykas (University of Missouri)
- Jose Carvalho (University of Minho)
- Nelson Torres (University of Minho)
- Tom Hutchinson <thutchi1@swarthmore.edu>
- Sarah Molloy (Queen Mary University of London)
- Agustina Martinez-Garcia
- Arthur Smith
- Tim Donohue
- Susanna Mornati (4Science)
- ~~Michele Mennielli~~, (DuraSpace) apologies
- Lieven Droogmans (Atmire)
- Claudio Cortese (4Science)

Meeting Details

- June 20 at 11:00 AM ET on **https://duraspace.zoom.us/my/dspace**

Goals

- Convening efforts to reach out and deeply engage the DSpace community in the aspects of DSpace 7 development.
- **The next meeting will be July 19, 2018** 11:00 AM EDT in the Zoom **DSpace Meeting Room** Join from PC, Mac, Linux, iOS or Android: **https://duraspace.zoom.us/my/dspace** **Note:**

Discussion items

Item	Who	
Announcements or news to share	Carol	• Statement from DSpace Steering Group on the DSpace 7 Data Model (support for entities)
DSpace 7 Update	Tim	• Catching up from OR; summary from Tim available with links to presentations. • Promotion and marketing will be needed to support ongoing DSpace 7 development; new working group; this effort will be led through the Leadership and Steering Group; A new Leadership and Steering Group will be in place by end of July • DSpace 7 Beta release expected by end of 2018 • Release candidate by early 2019 • Production release soon after that (again, goal is early 2019)
2017 DSpace Annual Report Summary - 1 page Membership - 1 page of text, plus map • List of institutions • Four line introduction includes the members welcomed in 2017 and the total number of members. • Map showing members Community Profiles - 1.75 pages	Carol Minton Morris Mariya Maistrovskaya Felicity Dykas	*Schedule:* • Rough manuscript for review and revision–July 2, deadline for reviews 7/6 ○ Reviewers: ■ Steering and Leadership • Present to current SG before next meeting July 5 • Final review by new SG ■ Outreach ■ Other? • Manuscript revisions completed–July 9-10 • Pagination/layout/design completed for review–July 17 • Pagination/layout/design revisions completed–July 31 • Distribution–Aug 1 ○ OR One month from approval of all groups • In report focus on DSpace 7, community contributions, what was done in DSpace 6 and 7 by institutions and individuals • Timeframe for report: 2017 data/financials; some strategic direction in 2018

- Profiles of two members - Q&A format
- Georgetown, Minho
  - Why DSpace?
  - What are the strategic priorities that DSpace helped to support?
  - How is DSpace working in production?
  - What deployment advice would you give others in the community?
- TBD
  - What is your role with DSpace at your institution?
  - Why did you decide on DSpace?
  - What strategic organizational or institutional goals did DSpace help you meet?

Governance, Finance, and Expenditures - 3/4 pages (Michele Mennielli Carol Minton Morris)

- Narrative
- Accounts (financial breakdown)
  - Income:
    - Membership Revenue
    - Service Provider Revenue
  - Expenditures
    - Staff
    - Contractors
    - Marketing and Communication
    - Travel
    - Office Expenses
    - Infrastructure and Support
    - Hardware Depreciation
  - Total

Progress on Key Initiatives - 1.25 pages

- DSpace 7

Events - 1 page, including a half-page photo

- User group meetings
- other

Contributions to the Annual Report - a few lines

Action items

Item	Who
Complete AR outline/assignments/schedule	Carol Minton Morris Michele Mennielli