

2019-09-27 VIVO Steering Group Meeting

Friday, September 27 at 11:00 pm EST

SG members

Mike Conlon, Anna Guillaumet, ★Doug Hahn, Violeta Ilik, Dong Joon (DJ) Lee, Steven McCauley, Julia Trimmer, hannah sommers, Terrie Wheeler

LYRASIS

Laurie Gemmill Arp, Robert Miller, Andrew Woods

Regrets

Virginia (Ginny) Pannabecker

★ = note taker

Connection Information

To join the online meeting:

- Go to: <https://lyrasis.zoom.us/my/vivo1>
- One tap mobile:
 - US: +16699006833,,9358074182# or +19292056099,,9358074182#
- Or Telephone:
 - US: +1 669 900 6833 or +1 929 205 6099 or 877 853 5257
 - Meeting ID: 935 807 4182
- International numbers available: <https://zoom.us/j/aeANHanzED>

Agenda

1. Budget questions with Hannah Sommers (15 minutes)
 - a. We are currently revising the VIVO budget and have questions for the group before we submit the revisions to LYRASIS.
 - b. We don't have an updated version to share with the group yet.
 - c. Would like to discuss future potential expenses and revenue for next year. (Thanks, Hannah, for joining the call for this discussion.)
2. VIVO voting process (Julia, 30 minutes)
 - a. The [Leadership Group Processes](#) page outlines our current voting process. It's based on the [Apache voting process](#) which states that any -1 vote is considered a veto. **Please read both of these short pages before the meeting.**
 - b. Do we want to make changes in our voting process?
 - c. We have postponed the vote to add the DCSP as a voting member, so that's not under discussion.
3. Task force updates (all, 5 minutes)
4. LG Meeting on 10/11: Orientation Exercise Responses (Julia, 5 minutes)
5. Development updates: VIVO 1.11.0 and community sprint planning (Andrew, 5 minutes)
6. 2020 conference (if time allows)

Notes

1. Budget questions with Hannah Sommers
 - a. No updated budget available yet.
 - b. Hannah, current budget preliminary budget 2019, last update June. This is what working from for LYRASIS.
 - c. Mike, assumes budget is one used that is attached to MOU. June update was in regards to membership loss in last year.
 - i. [2019 Budget and MOU](#)
 - d. LYRASIS budget year doesn't line up with DURASPACE looking to use Jan-June 2020 in the near term.
 - e. Begin discussion about VIVO camps
 - i. possible camp at Columbia knowledge graph conference [Violeta Ilik](#) in ~May 6,7 - 2020 co-located
 1. camps should be self sufficient
 2. last camp 2018 cost around 4K
 - ii. continue offline
 - f. Hannah, starts discussion about travel in first half of 2020.
 - i. is there a formal process for prioritize travel?
 - ii. ensure we can track cost for camps, etc.
 - iii. we do need to define a travel cost number / revisit travel policy
 - iv. more discussion about architectural fly in Andrew has pros from last year possibly this year. Leave it open.
 - g. What about what used to be VIVO at DuraSpace summit. Will there be opportunity for VIVO at LYRASIS summit?? Some other venue?
2. VIVO voting process
 - a. Julia reviews process
 - b. has worked well in the process
 - c. Leadership usually votes only on "procedural process" only

- d. seems to be based on <https://www.apache.org/foundation/voting.html>
 - e. Mike reviews some of the background of previous votes
 - f. Julia asks for input from group. Leadership group solicits input from everyone what does consensus mean? Should 1 vote have the ability to veto a process, etc. A lot of various perspectives.
 - i. Pros / Cons for "Procedural" just being majority vote to pass.
 - g. How can we change the voting process if needed.
3. More talking / clarification about voting and conference. Item to re-do vote and re-send form.
 4. Task force updates (not enough time)
 5. LG Meeting on 10/11: Orientation Exercise Responses (not enough time)
 6. Development updates: VIVO 1.11.0 and community sprint planning (not enough time)
 7. 2020 conference (if time allows) (not enough time)