

2019-09-13 VIVO Leadership Group Meeting

Friday, September 13 at 11:00 EST

Attendees:

Ann Beynon, [blocked URL](#) Robert Cartolano, Mike Conlon, Federico Ferrario, Anna Guillaumet, Dong Joon (DJ) Lee, Virginia (Ginny) Pannabecker, Matt Mihalik for [hannah sommers](#), Julia Trimmer, Alex Viggio, Paul Albert for Terrie Wheeler Violeta Ilik

LYRASIS:

Erin Tripp, [Andrew Woods](#), Robert Miller, [Laurie Arp](#)

Regrets:

[Christian Hauschke](#), [Tom Cramer](#), [Doug Hahn](#),

[blocked URL](#) Note taker

Connection Information

To join the online meeting:

- Go to: <https://lyrasis.zoom.us/my/vivo1>
- One tap mobile:
 - US: +16699006833,,9358074182# or +19292056099,,9358074182#
- Or Telephone:
 - US: +1 669 900 6833 or +1 929 205 6099 or 877 853 5257
 - Meeting ID: 935 807 4182
- International numbers available: <https://zoom.us/j/aeANHanzED>

Agenda

Please review notes from the [August 30 Steering Group meeting](#) and the [September 4 VIVO Leadership Group meeting](#) (minimal notes).

1. Quick updates (Julia/Erin, 10 minutes)
 - a. Responses to governance exercise
 - b. Financial processes at LYRASIS
2. Proposal to co-locate the EFS Forum and the VIVO Conference: [find the Prospectus here](#) (Julia/ all, 20 minutes)
3. Proposal to add Erin Tripp/Director of DCSP as a voting member (Julia/ all, 15 minutes)
4. Next steps for VIVO task forces: (Julia, 10 minutes)
 - a. Create wiki page
 - b. Send call for community members
 - c. Set meeting schedule
 - d. Establish goal and target dates

Notes

1. Updates (Julia/Erin)
 - a. Governance exercise - led by Erin - outcomes to be shared on October 11
 - b. Financial processes at LYRASIS - Erin, Robert, Hanna, Julia
 - i. review of proposed new budget for VIVO
 - ii. follow-up meeting next week - membership dollars, overhead, travel, explanation of LYRASIS budget approach, and VIVO approach a "rosetta stone" for the terminology used to determine budget.
 - iii. plan to review proposed budget at VIVO member meeting on November 8th
 - iv. Mike - input into the budget by steering group before November - Julia - preliminary budget to be shared with Steering before November.
2. Proposal to co-locate the EFS Forum and VIVO Conference
 - a. discussed at [August 30 Steering Group meeting](#)
 - b. Discussion - open discussion, review of prospectus
 - c. Julia requests to collect more feedback, will share a form for members to provide input
 - d. Ann - Charleston conference is 11/2-6/2020, potential attendance overlap
3. Proposal to add Erin Tripp/Director of DCSP, as a voting member
 - a. Erin - providing framing
 - b. Discussion
 - c. Summary - more information to be captured, review current voting mechanisms, experiences with other projects
4. Next Steps for VIVO task forces
 - a. Julia - discussion about task force, participation, setting goals
5. Conference Summary
 - a. Violeta - only a few responses to the survey so far

- b. Julia - suggest that we add conference summary to next meeting agenda
- c. Discussion
 - i. consensus that it was a great conference
 - ii. Anna - approaches between Europe and US - more in common, we can collaborate
 - iii. Violeta - engage with European community - from almost every country in Europe
 - iv. hear the voices of community, differing requirements
 - v. bring people together to meet in person