

# 2019-03-21 VIVO Membership Task Force Meeting

3 PM US Eastern Time

## Call-in Information

Join from PC, Mac, Linux, iOS or Android: <https://ufl.zoom.us/j/2912662891>

Or iPhone one-tap:

US: +16699006833,,2912662891# or +16465588656,,2912662891#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 646 558 8656

Meeting ID: 291 266 2891

International numbers available: <https://zoom.us/u/c9C9CqIT5>

Or an H.323/SIP room system:

H.323:

162.255.37.11 (US West)

162.255.36.11 (US East)

221.122.88.195 (China)

115.114.131.7 (India)

213.19.144.110 (EMEA)

202.177.207.158 (Australia)

209.9.211.110 (Hong Kong)

64.211.144.160 (Brazil)

69.174.57.160 (Canada)

Meeting ID: 291 266 2891

SIP: [2912662891@zoomcrc.com](mailto:2912662891@zoomcrc.com)

Or Skype for Business (Lync):

<https://ufl.zoom.us/skype/2912662891>

## Attendees

[Ann Beynon](#)

[Dong Joon \(DJ\) Lee](#)

[David Wilcox](#)

[Mike Conlon](#)

[Terrie R. Wheeler](#)

Regrets:

[Michele Mennielli](#)

[Virginia \(Ginny\) Pannabecker](#)

## Resources

- Shared folder: <https://drive.google.com/drive/u/0/folders/1bruWU6ogsDf77S0M8H6rCpHqK5Fd0THw>
- Prospect tracking is here: <http://bit.ly/2KmUlxF>
- Current members are here: <http://vivoweb.org/community/membership>
- Current Sites are here: [https://duraspace.org/registry/?gv\\_search=&filter\\_10=VIVO](https://duraspace.org/registry/?gv_search=&filter_10=VIVO)

## Agenda

1. Review [membership benefits](#)
2. Review [member renewal letter](#)
3. Review [prospects](#) and current members
  - a. Assign unassigned members and prospects
  - b. Focus on renewals with upcoming invoice dates
  - c. Updates on prospects?
4. Membership strategy: possible areas of focus

# Notes

## Review membership benefits

- Service discounts to be revised based on DuraSpace standard numbers
- Rates for developing countries to be removed from the VIVO Charter
- How do governance benefits work?
  - Benefits described in the wiki page will be in place going forward
  - Members must be in good standing on June 1 to qualify for current year governance elections

## Review member renewal letter

- Sent automatically from DuraSpace ahead of invoices
- Everyone to review over the next week or so

## Review prospects and current members

- Ann meeting with 2 prospects/upgrades about membership
- Mike is unassigned from a number of prospects that need new assignees

## Action Items

- [David Wilcox](#) work with Michele to complete membership analysis and share with group
- [David Wilcox](#) get service discount percentages and send to DJ
- [David Wilcox](#) get contact information on who renewal notices get sent to
- [David Wilcox](#) Get summary of how membership year and any pro-rating works
- [David Wilcox](#) Verify camp attendee list is complete, particularly for Columbia Camp