

2019-11-25 Agenda and notes

Date

1pm PST 25 Nov 2019

Join Zoom Meeting

<https://ucsd.zoom.us/j/111536636>

Meeting ID: 111 536 636

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Attendees -

- [Sibyl Schaefer](#)

Regrets

- [Jessica Hilt](#)
- [Collin Brittle](#)
- [Rosalyn Metz](#)

Team members:

- [Tom Wrobel](#)
- [tamsin johnson](#)
- [David Minor](#)
- [Longshou Situ](#)
- [Tim Marconi](#)
- [Andrew Diamond](#)
- [Andrew Woods](#)
- [Erin Glass](#)
- [Brendan Quinn](#)
- [David Trujillo](#)
- [Kathryn Michaelis](#)
- [Bill Branan](#)
- [Michael Ritter](#)

Discussion items

Time	Item	Who	Notes
5 min	Housekeeping and updates	Sibyl Schaefer	• NCE received! Upcoming timeline based on NCE: • Jan 15, 2020: Comments due from the Advisory Board Feb 28, 2020: Comments integrated into the specifications and posted March 30, 2020: Final report and deliverables due to Mellon Retrospective will be scheduled for late Jan. Doodle poll (yay!) will come out after T-day.
45 min	Specification walkthrough	• tamsin johnson • Bill Branan • Michael Ritter	https://ucsdlib.github.io/otm-specs/
10 min	Questions?		

Action items

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