

# Move a metadata field

## Move Field

To move one or more field, select the desired fields (use control-key to select multiple) and the target schema. If the target schema already has fields with identical names the fields will not be moved.

Element:   
contributor.author  
contributor.editor  
contributor.illustrator  
contributor.other

Schema:

## Files:

- <http://web-address-to-my-dspace/dspace-admin> (Requires Administrator Login)

## Instructions:

1. Login as a DSpace Administrator and visit the DSpace Administration user interface (<http://web-address-to-my-dspace/dspace-admin>)
2. Click on the "Metadata Registry" in order to see all current metadata schemas within DSpace. Then, click on the namespace of the schema you wish to move a metadata field from.
3. At the bottom of the page, you will find the Move Field form. Using this form you can select one or more fields (in the current schema), and select the schema you wish to move those fields to. Once you have selected the field(s) and the schema to move them to, click "Move".
4. The selected metadata fields are now moved to the selected schema. Since you moved these fields, you may need to update how they are being used in DSpace. For example, you can now make these fields searchable (see [Modify search fields](#)), add these fields to the submission forms (see [Alter submission input forms](#)), and/or display these fields in the item display (see [Change displayed item metadata](#)).

## Notes:

- Moving a metadata field will also remove it from its existing metadata schema. However, any items which previously used this metadata field will be updated automatically (i.e. no existing metadata should be lost).