

# 2022-11-30 DSpace Leadership Group Meeting

## Date

30 Nov 2022 11:00-12:30 Eastern Time

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One tap mobile

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## Leadership Group Members

- Nada Mahmoud Aboueata, Qatar University
- [Tal Ayalon](#) World Bank Group
- [Pascal-Nicolas Becker](#) The Library Code\*
- [Isabel Bernal](#) Spanish National Research Council CSIC
- [Jose Carvalho](#) KEEP Solutions\*\*
- Corey Davis, University of Victoria Libraries
- [Lieven Droogmans](#) Atmire\* (absent)
- [Victor Gomez](#) CONCYTEC
- [Barbara Hirschmann](#) ETH Zurich ★
- [Jyrki Ilva](#) National Library of Finland
- [Erica Johns](#) Cornell University
- [Joanna Lee](#) George Mason University
- [Agustina Martinez](#) University of Cambridge \*
- [user-11d9a](#) Duke University Libraries
- [Erik Moore](#) University of Minnesota\*
- [Susanna Mornati \(4Science\)](#) \*
- [Jere Odell](#) IUPUI\*
- [Susan Wells Parham](#) Georgia Institute of Technology
- [Kristi Park](#) Texas Digital Library\*
- [Jussi Piipponen](#) FinELib-consortium
- [Beate Rajski](#) DSpace-Konsortium Deutschland
- [Bronwen Sprout](#) The University of British Columbia
- [Maureen Walsh](#) The Ohio State University Libraries\* (Chair)

## LYRASIS attendees

- [Laurie Gemmill Arp](#)
- [Tim Donohue](#)

The ★ represents who will be taking notes for a given meeting. It rotates after each meeting to the next person in the attendee list.

\*Members of DSpace Steering Group

\*\*Community At Large Representative

\*\*\*Ex-officio member nominated by the Leadership Group as representative of the community at large. Ex-officio members do not have voting rights

## Agenda

|   | Time   | Item                        | Information  | Who     |
|---|--------|-----------------------------|--|---------|
| 1 | 10 min | Welcome                     | Welcome <ul style="list-style-type: none"><li>• Welcome to new Leaders</li><li>• Thank you to note-taker</li></ul>                                       | Maureen |
| 2 | 5 min  | Conflict of Interest Policy | <a href="#">Conflict of Interest</a> Forms <ul style="list-style-type: none"><li>• New Leaders will be asked to complete (around December 1st)</li></ul> | Laurie  |

|    |           |                     |   |                               |
|----|-----------|---------------------|---|-------------------------------|
| 3  | 5 min     | Governance          | <p>Steering and Vice Chair Elections</p> <ul style="list-style-type: none"> <li>• Call for nominations from Leadership for two Steering seats and Vice-Chair closes December 1, 2022</li> <li>• If needed, ballot sent to Leadership on December 2nd and due by December 7, 2022</li> <li>• Steering terms are three years</li> <li>• Vice-Chair term is one year and does not automatically become Chair.</li> </ul>   | Maureen                       |
| 4  | 5 min     | Membership benefits | <p>Gold Member Governance Seat Ratio</p> <ul style="list-style-type: none"> <li>• Steering voted positively to move to a 1:2 ratio for Gold seats <ul style="list-style-type: none"> <li>◦ Gold is one seat available for every two members (1:2) beginning with 2023-2024 membership year</li> </ul> </li> </ul>   | Maureen                       |
| 5  | 10 min    | Financials          | <p>1st quarter (July 2022-Sept2022) financial report</p> <ul style="list-style-type: none"> <li>• Budget is a plan; quarterly financial reports provide updates</li> <li>• Overall retained net assets \$ 67,603</li> <li>• Does not reflect 7.4 contract labor invoices (approved up to \$ 63,000)</li> <li>• Variances include <ul style="list-style-type: none"> <li>◦ Negative: revenue from service provider fees and fundraising</li> <li>◦ Positive: revenue from membership dues; expenses: fringe benefits, travel, and IDC</li> </ul> </li> <li>• Will need to accelerate fundraising efforts to continue to support funded development</li> </ul>          | Laurie                        |
| 6  | 5 min     | Fundraising         | <p>Fundraising Update</p> <ul style="list-style-type: none"> <li>• <a href="#">SCOSS fundraising</a> (\$ 763,000 US goal for 2 FTEs for 3 years) <ul style="list-style-type: none"> <li>◦ Overall approx. \$ 174,000 US pledged over 3 years; approx \$ 50k US each year</li> </ul> </li> <li>• <a href="#">Development Fund</a> <ul style="list-style-type: none"> <li>◦ Approx \$ 75,000 US in donations and increased membership (most pledged last fiscal year; new pledge thanks to the National Library of Finland)</li> </ul> </li> </ul>  | Laurie, Michele, Kristi       |
| 7  | 10 min    | Development         | <p>Development Update</p> <ul style="list-style-type: none"> <li>• DSpace 7.5 - Due Feb 20, 2023 <ul style="list-style-type: none"> <li>◦ Possibly 12 new features: 4 in Tier 2, 3 in Tier 3, 5 in Tier 4. See blue "In development" here: <a href="#">DSpace Release 7.0 Status#Tier2:Medium-HighPriority</a></li> </ul> </li> </ul>   | Tim                           |
| 8  | 5 min     | DCAT                | <p>DSpace Community Advisory Team (DCAT) update</p> <ul style="list-style-type: none"> <li>• <a href="#">Meetings</a> - all welcome <ul style="list-style-type: none"> <li>◦ DCAT is dedicating monthly calls through July 2023 to support all (IR managers, developers, etc.) who are implementing DSpace 7.x</li> </ul> </li> <li>• DSpace 7.x user-facing documentation <a href="#">Learning DSpace</a></li> <li>• New Leadership call</li> </ul>  | Maureen                       |
| 9  | 10-15 min | November Workshops  | <p><a href="#">7.4 November workshops</a> update</p> <ul style="list-style-type: none"> <li>• Over 3000 registrations and over 1400 DSpace members and users attended the live session <ul style="list-style-type: none"> <li>◦ "Using DSpace 7.4" had 532 live attendees (over 1,000 registered)</li> <li>◦ "Upgrading to DSpace 7.4" had 447 live attendees (over 700 registered)</li> <li>◦ "Developing on DSpace 7.4" had 430+ live attendees (over 700 registered)</li> </ul> </li> <li>• <a href="#">Recordings</a> available</li> </ul> <p>Brainstorm</p> <ul style="list-style-type: none"> <li>• How can we leverage the engagement and momentum?</li> </ul> | Tim, all                      |
| 10 | 10-15 min | Community Event     | <p>Planning for Spring 2023 Community Event</p> <ul style="list-style-type: none"> <li>• February or March event</li> <li>• Call for volunteers from Leadership to plan event</li> </ul>  | Kristi, Susanna, Pascal, Erik |
| 11 | 5 min     | Open Repositories   | <p>OR2023 June 12-15, 2023, Stellenbosch, South Africa</p> <ul style="list-style-type: none"> <li>• In-person conference</li> <li>• <a href="#">CFP</a> due January 15, 2023</li> <li>• Plans for DSpace proposals?</li> </ul>  | Maureen                       |
| 12 | 5 min     | Other business      | <p>Updates as time permits</p>  | All                           |

## Notes

Welcome (Maureen)

- Introduction of Group members
- Notes are public, therefore some documents re. financials are sent out by email only

Conflict of Interest Policy (Maureen)

- New Leaders will be asked to complete the conflict of interest form around December 1st, via email from Laurie

#### Governance

- Steering and Vice Chair Elections (Maureen)
  - Call for nominations from Leadership for two Steering seats and Vice-Chair closes December 1, 2022
  - If needed, ballot sent to Leadership on December 2nd and due by December 7, 2022
  - Steering terms are three years, Chair serves a 2 year term, Vice Chair serves a 1 year term
  - Currently there are already two nominations for Steering seats, no nominations for Vice Chair

#### Membership benefits

- Gold Member Governance Seat Ratio (Maureen)
  - Steering voted positively to move to a 1:2 ratio for Gold seats beginning with 2023-2024 membership year
  - Platinum members have an automatic seat, previously for Gold members was 1:2, but Steering decided to go with 1:1.
  - Now we have enough members to go with the originally planned ratio. All the other programs within Lyrasis have already moved to this model. Also, the group is now already quite big.
  - Question Beate: Why was this decided by Steering not Leadership?
    - It was decided by Steering and it now brought to the attention of Leadership to discuss any potential objections.
    - There are no objections from Leadership

#### Financials (Laurie)

- 1st quarter (July 2022-Sept2022) financial report
  - Budget is a plan; quarterly financial reports provide updates
  - Overall retained net assets \$ 67,603
  - Does not reflect 7.4 contract labor invoices (approved up to \$ 63,000)
  - Variances include
    - Negative: revenue from service provider fees and fundraising
    - Positive: revenue from membership dues; expenses: fringe benefits, travel, and IDC
  - Will need to accelerate fundraising efforts to continue to support funded development
- Comments:
  - Net assets is like a saving account. Retained net assets is money saved from previous year. Current net assets fluctuate a lot.
  - Next report will reflect budget figures until December
  - Question Isabel: are there no rental expenses?
    - This is included in Lyrasis IDC (Overhead costs borne by Lyrasis)
  - Question Beate: What about the service provider fees?
    - Providers have been encouraged to be more engaged with the program. If there is more technical contributions, Lyrasis will give credits on financial contribution. E.g. providers can either contribute technically or financially, but this can still change over the year.

#### Fundraising (Kristi)

- [SCOSS fundraising](#) (\$ 763,000 US goal for 2 FTEs for 3 years)
  - Overall approx. \$ 174,000 US pledged over 3 years; approx \$ 50k US each year
  - Effort by SPARC Europe, DSpace has been selected to be part of their 3<sup>rd</sup> fundraising round.
  - Goal was to fund 1 junior software developers and 1 product coordinator. So far, we have funded 1 part-time coordinator position from these funds. Currently second year of that work. Some new members in group have joined as part of the SCOSS campaign.
- [Development Fund](#)
  - Approx \$ 75,000 US in donations and increased membership (most pledged last fiscal year; new pledge thanks to the National Library of Finland)
  - Funds targeted to DSpace development. Soon sending out a new letter reminding the community about this opportunity, to catch any end of year opportunities.

#### Development (Tim)

- DSpace 7.5 - Due Feb 20, 2023
  - Possibly 12 new features: 4 in Tier 2, 3 in Tier 3, 5 in Tier 4. See blue "In development" here: [DSpace Release 7.0 Status#Tier2:Medium-HighPriority](#)
  - 7.0 came without full feature parity with V6 because this would have taken a really long time. That's why we have a tiered list of features. The ranking was decided upon by Governance. Everything marked in green is completed. Yellow is considered for delay. Blue are the ones DSpace is working on for the next release. This means that 7.5 will bring most of Tier 4, e.g. feature parity will soon be reached (probably with 7.6)
  - Need to discuss if some NEW features from the list should go to DSpace 8.
  - Question: will all features from 6 there in summer, when support ends for version 6?
    - Most features yes, except for some features that seem not to be used much. However, these can always be considered for acceleration by contacting a service provider, commenting in the respective issues etc.
    - Tim explains the funded development model (mainly with Atmire and 4Science). Dspace itself does not have any developers.
  - Question Barbara: Which features will be moved to the next version, what will be the considerations for a cut-off between 7 and 8?
    - Tim: Form V8 on, we will once again have a more understandable and easy to use release process (e.g. 1 major release per year, the other ones are bug fixes). DSpace 7 release process is very complicated and fast for many users
    - Comment Isabel: having a Development Fund is fantastic as it adds constant technological novities but from the user perspective jumping so quickly from one minor version to another version risks to make all of us be lagging behind the most updated version by default. Dot-Release are not "normal" Dot-Releases in V7.
  - Note that we have not fully funded 7.5.

- Comment Isabael re. library budgets: That's another reason why we want to get to V8 quickly. A standard release once year will help with budget planning as well.
- Question Jussi: How and when will we decide on features for Dspace 8?
  - Some discussions have happened in Steering, but more expected in the first half of 2023. Leadership will be involved. [Product Visioning WG](#) has done some thinking and a report. User Groups should also be involved with this process. Leadership could come up with a subgroup.

#### DCAT (Maureen)

- Monthly [Meetings](#)
- Each month there are topics on DSpace 7, everyone is welcome to join and contribute.
- Meetings notes page always has the link to the upcoming meeting.
- Looking for more volunteers for user facing documentation.
- Looking for a new chair or 2 co-chairs for DCAT.

#### November Workshops (Tim, all)

- [7.4 November workshops](#) were a great success
  - Over 3000 registrations and over 1400 DSpace members and users attended the live session
    - "Using DSpace 7.4" had 532 live attendees (over 1,000 registered)
    - "Upgrading to DSpace 7.4" had 447 live attendees (over 700 registered)
    - "Developing on DSpace 7.4" had 430+ live attendees (over 700 registered)
  - [Recordings](#) available
  - Great engagement, Q&A document with at least 80 questions per session, a lot of users from Spanish speaking countries (Live Translation was a great success)
  - It was also a resource-intensive. Can we do something more lightweight with future releases? Can we leverage the momentum for fundraising? Please think about it and share ideas via email or in the next meeting.

#### Community Event (Kristi, Susanna, Pascal, Eric)

- Planning for Spring 2023 Community Event
  - Kristi: planning for this event has been delayed. Help needed to do this. Schedule meeting after winter holiday.
  - Susanne: one idea would be to organize something in combination with the OR conference.
  - Erik Moore: not really defined yet what kind of event we want to have. We do not want to recreate the webinar series. Need to define what we understand as community event. User groups meeting in US and DSpace Praxistreffen are very successful, how can we recreate something like that.
  - Pascal: Praxistreffen hopefully again an in-person meeting next year. It was online only the last two years. Conference is much more complex to organize. Developers are already overloaded, we cannot ask them again to prepare slides for such an event such as for the webinars.
  - Laurie: maybe be more open, e.g. putting out call for proposals
  - Jose: Not only rely on developers for presentations. Promote showcase of DSpace 7 use cases on website, testimonials etc. Rely on community for presenting, for different types of stakeholders and types of repositories.
  - Isabel: fostering more knowledge sharing across the community, there are so many repos doing cool stuff. short webinars where they present? or pick up a topic of common interest and invite to exchange views and experience.
  - Kristi: It may also be useful to have a repeat of any OR presentations in a virtual space where more people can attend
  - Maureen: in the past, there were already calls to the community for such meetings, combined with Governacne inputs.

#### Open Repositories (Maureen)

- OR2023 June 12-15, 2023, Stellenbosch, South Africa
- This is an In-person only conference, there might be some streaming of keynotes, but all presentations are in-person