DCAT Meeting Notes July 3, 2012

Attendees (please add your Skype address!)

Amy Lana - University of Missouri: skype: amylou1003
Bram Luyten - @mire: skype: f6_ares
Ciarán Walsh - Enovation Solutions, Ltd: skype: skype: ciaran.j.walsh
Elin Stangeland - Cambridge University Library
Jim Ottaviani - University of Michigan
Maureen Walsh - The Ohio State University
Sarah Shreeves - University of Illinois at Urbana-Champaign
Sue Kunda - Oregon State University
Valorie Hollister - DuraSpace: skype: vhollister
Sarah Potvin

Time

- 10:00am Eastern/14:00 UTC

Dial-in

- (209) 647-1600, participant code 373133, host code: 560833 (can be done via Skype - for directions: https://wiki.duraspace.org/display/cmtygp/DCAT+Conference+Call+Dial-in)

Discussion Topics

	Topic	Discussion leader
1	Questions/comments/additions to news/events update	Val
2	Action item updates / old JIRA issues	ALL
3	OR12 Developer Meeting	Val
4	New JIRA issues	ALL
5	What's up for discussion this Thurs/Fri?	ALL
6	Other items?	ALL

Actions from previous meeting

Action Item	Assignee	Status
Current JIRA issue status update page on the 2013 DCAT Discussion Schedule	ALL	
Provide feedback about OR12 developer mtg agenda	ALL	DONE
Updating Dublin Core project 1) document specifically what needs to change 2) forward proposed changes to Tim and he will put it on a developer mtg agenda 3) project team to attend developer's mtg to discuss	Sarah P., Amy, Maura Valentio, Maureen	July 3
Top DCAT feature/improvement priorities: https://wiki.duraspace.org/display/dsforum/DCAT+Top+Priorities	ALL	June 14-15
Select new JIRA issue	ALL	

News & Events

1. Upcoming DCAT meeting dates:
    a. August 14
    b. September 11
    c. October 9
2. OR12:
    a. General Conference and DSUG schedule finalized: https://www.conftool.net/or2012/sessions.php

    b. Developers/DCAT mtg on Monday July 9th: https://wiki.duraspace.org/display/DSPACE/DevMtg+2012-07-09+-+OR12+Meeting, drinks at Pear Tree House Pub at a pub at 4pm
    c. DuraSpace reception on Thursday July 12 at the The Counting House, 38 west Nicolson Street
3. News
    a. 2012 DuraSpace Sponsorship Program Update
    b. Open Repositories 2013 to be Held on Prince Edward Island, Canada
    c. Introducing Ivan Masár: New Member of the DSpace Committer Team
    d. On the Institutional Value of a DSpace Open Source IR at U. Maryland
4. Webinars/Podcasts/Courses:
    a. Upcoming
        i. E-Science Institute
        ii. DuraCloud Brown Bag, July 25, 2012
    b. New Recordings
        i. Podcast: C. Lynch with J. Hilton on the Digital Preservation Network (DPN)
        ii. DuraCloud Details Available: "Brown Bag" Recordings, June 27, 2012
        iii. Webinar 3: Describing Audio & Video Digital Media with Metadata, June 13, 2012
        iv. Other recordings from the Hot Topics Webinar Series available here: http://duraspace.org/web_seminars
5. Events
    a. OR12 in Edinburgh, July 9-13
    b. 76th Annual Meeting of the Society of American Archivists, August 6-11

Minutes

1) News

highlights on ESI

SAA mtg: per Sarah, good place for exposure

2) Action Items

Val: should we take the JIRA issue detail off of the "Action items from previous mtg" - and use the 2013 DCAT Discussion Schedule as the master for all issues? Reasoning behind current format is to make sure that for those items that people have made a commitment to take some action that it doesn't get lost

General agreement that we should just have one master list -- on the 2013 DCAT Discussion Schedule and take off incremental actions from the DCAT mtg notes - have a link from the notes instead

Elin: hard to know when DCAT is done w/an issue, when it should move off list

General agreement that each DCAT member make a recommendation about what should happen to their issues, some options could include:

1. need developer resource/large(or small) project-move/link to Development Proposal page
2. DCAT continue to work on building consensus/push forward
3. low priority/drop from DCAT discussion

DCAT members should feel free to make other recommendations that fit their JIRA issue

Update Dublin Core in DSpace

-team hasn't met / discussed anything yet

-general agreement that team should pick the easiest solution that would create the least controversy/conflict for the community for 1st phase and maybe breakdown project into subsequent phases

3) OR12 Developer mtg

Sarah leading the open discussion - Elin wants to talk about 456 item type based submissions - on the suggested topics, Bram wants to talk about internationalization issues

Val leading the DCAT/developer collaboration discussion - how has it been going / what can we improve

ALL invited to the pub afterwards!

4) New JIRA items

5) Discussion this week?

any current issues that DCAT members want to get feedback on their recommendation (push to big/complex project list, drop as low priority, etc.)

6) Other?

Actions Items from this meeting

Action Item	Assignee	Deadline
Clean up "Action Items from previous mtg" - link to master DCAT Discussion Schedule for full list of DCAT issues/notes/status	Val	DONE

Update current status/notes and recommendation for all your previously selected JIRA issues on DCAT Discussion Schedule	ALL	Aug 14
Any current JIRA issues that DCAT members want to get feedback on their recommendation (push to big/complex project list, drop as low priority, etc.)	ALL	July 5-6
Updating Dublin Core project 1) determine project lead, if necessary 2) document specifically what needs to change (suggested that team pick the easiest solution that would create the least controversy/conflict for the community for 1st phase and maybe breakdown project into subsequent phases) 3) forward proposed changes to Tim and he will put it on a developer mtg agenda 4) project team to attend developer's mtg to discuss	Sarah P., Amy, Maura Valentio, Maureen (Amy to set up 1st mtg)	Aug 14