## How to Purge an Object

To purge an object is to completely remove it and its record from the repository. Usually, in Islandora, this is referred to as 'deletion' rather than 'purging'. This tutorial will walk you through the steps to purging a single object.

This action cannot be undone. You will be reminded of this before Islandora follows through with the purge request.

1. Navigate to the page of the object you would like to delete and click the 'Manage' tab.



You can do this by searching for the object, or navigating to its collection and page through the repository itself. In this example, we will be removing an object with the 'Basic Image' content model.

2. Click the 'Properties' button

| Object We Need To Get Rid Of ⊙                             |          |             |            |          |             | VIEW | MANAGE       | MARCXML     | PREMIS  |
|--|----------|-------------|------------|----------|-------------|------|--------------|-------------|---------|
| Home > Islandora Repository > Object We Need To Get Rid Of | Overview | Datastreams | Properties | Compound | Create Bag( | 5) 0 | bject Policy | Technical M | etadata |

This will take you to that object's properties management page.

## 3. Click the 'Permanently Remove' button

| Item Label *                      |  |
|-----------------------------------|--|
| Object We Need To Get Rid Of      |  |
| A human-readable label            |  |
|                                   |  |
| Owner                             |  |
| admin                             |  |
| The owner's account name          |  |
|                                   |  |
| State *                           |  |
| Active \$                         |  |
| The object's state (active, inact | tive or deleted)   |
| Update Properties                 | Permanently remove 'Object We Need To Get Rid Of' from repository Regenerate all derivatives |

This will take you to the delete confirmation screen.

## 4. Confirm the deletion by clicking 'Delete' again

| Home<br>Are you sure you want to delete Object we need to get rid of? |
|---|
| This action cannot be undone.   Delete Cancel                         |

After this, the object will be completely removed from the repository.