

# DCAT Meeting Notes May 13, 2014

## Date

- Tuesday, May 13, 2014

## Time

- 10:00am Eastern/14:00 UTC

## Dial-in

We will use the international conference call dial-in. Please follow directions below.

- U.S.A/Canada toll free: 866-740-1260, participant code: 2257295
- International toll free: <http://www.readytalk.com/intl>
  - Use the above link and input 2257295 and the country you are calling from to get your country's toll-free dial in #
  - Once on the call, enter participant code 2257295

## Future DCAT Meetings

Mark your calendars with the next several months of DCAT mtgs - time will be 10am Eastern/14:00 UTC:

June 3 (date changed because of OR14)

July 8

August 12

September 9

October 14

November 11

December 9

## Attendees

- [Bram Luyten \(@mire\)](#) - @mire
- [Elin Stangeland](#) - University of Oslo
- [Iryna Kuchma](#) - elFL.net
- [Maureen Walsh](#) - The Ohio State University
- [Sarah Potvin](#) - Texas A&M University
- [Sarah Shreeves](#) - University of Illinois at Urbana-Champaign
- [Valorie Hollister](#) - DuraSpace
- @Felicity A Dykas - University of Missouri

## Discussion Items

Time	Item	Who
	1) Debrief on DSpace Steering Group mtg	Maureen & Sarah
	2) Metadata panel at OR14	Metadata team

### 1) Debrief on DSpace Steering Group Mtg

- Maureen and Sarah attended SG mtg as part of the Tech Planning Group (group that took over work from Vision group - collected use cases that reflect feedback from survey)
- SG mtg to talk through a plan for governance
  - agreed on structure and what membership levels mean for governance
  - determined who will be in Leadership Group, Steering Group, etc.
  - determined permanent working groups: DCAT, Technology Planning Group (TPG), Product Planning Group (PPG), Implementation Group (IG)
    - roles to be formalized
    - membership not a reqmt to be on a working group - reqmts for DCAT membership shouldn't change - willingness to participate, DSpace membership not reqd

- DCAT will serve as advisory group to SG, TPG, PPG, IG
  - chair of DCAT will sit as an ex officio member of the SG discussion
- SG wants to hire project manager - who will chair PPG
- Implications for development - DSpace 5 will develop as normal - incremental changes/ad hoc changes contributed by individuals; but there will be a more directed process for DSpace 6 – with dedicated resources to work on directed development projects
- SG also working on mission for DSpace - consistent with vision group work
- SG has made the following requests of DCAT for now
  - gather use cases from community by Sept, currently the TPG only looked at use cases that came out from the survey
    - what is DSpace going forward - anything/everything on the table for consideration (do we need a 3rd user interface? brand new architecture?)
    - what are the end to end functionality needs (no prescribing HOW something should be implemented – but identify what needs there are in the community)
    - one of the key areas would be about metadata – identify use cases / how best to address metadata needs
    - use cases gathered should be consistent with the recent vision that was developed and agreed to - institutional repositories / open access / etc
    - what are core use cases vs. integration use cases
    - agree on which prominent use cases will NOT be addressed by core DSpace
      - i.e, not a collaboration tool for work in process / unfinished work (data or otherwise)
  - by OR14, rewrite the "charge" (mission/goal/activities) of DCAT to include the governance - codify what is the charge of this working group
    - will DCAT be able to choose some of the work we do? yes, we should be able to help bring issues to the attention of SG - both respond to requests and initiate discussions
    - DCAT represents the non-technical part of the community - acknowledged that there is a difficulty in involving those from Asia /other time zones - how can we integrate DCAT charge - state minimum effort for engaging in DCAT topical discussions
    - get re-written charge finalized by May 30 and sent to SG, get SG feedback and finalize for OR by June 6
    - Bram has started Google doc for everyone to provide input on: <http://bit.ly/dcat-charge>
    - Val to send out Doodle for mtg week of 5/26 to discuss charge

## 2) Metadata panel at OR

- Should we change focus to be more broadly about metadata use cases?
- Should we have a mtg with panelists in advance? Yes, if we add another person to the panel
- Val to send out Doodle to see if we can find time the week of June 2 to discuss - REVISION - propose we just use the next DCAT mtg on June 3 to discuss

## Action Items

- Val to send out Doodle to discuss revisions to the DCAT charge (mission/goal/activities): <http://doodle.com/8sy5m3mhahknxs4yk42zs9ex/admin#table>
- Everyone to provide input on how to evolve the current DCAT charge: <http://bit.ly/dcat-charge>