2015-11-24 - Fedora Leadership Group Meeting

Time/Place

- Time: 11:30am Eastern Standard Time US (UTC-5)
- Dial-in Number: (712) 775-7035
  - Participant Code: 479307#
  - International numbers: Conference Call Information

Attendees

- Julie Allinson
- ~~Chris Awre~~
- Robert Cartolano
- Stefano Cossu
- Dan Coughlin
- Tom Cramer
- Steve DiDomenico ⭐
- ~~Jon Dunn~~
- Declan Fleming
- ~~Sarah Fredline~~
- ~~Michael Gonzales~~
- ~~Ladd Hanson~~
- ~~Wolfram Horstmann~~
- ~~Neil Jefferies~~
- ~~Debra Kurtz~~
- Susan Lafferty
- ~~Mark Leggott~~
- Jonathan Markow
- ~~Steve Marks~~
- ~~Tom Murphy~~
- ~~Matthias Razum~~
- Glen Robson
- ~~Robin Lindley Ruggaber~~
- ~~Dan Santamaria~~
- Tim Shearer
- Kelcy Shepherd
- ~~Thorny Staples~~
- ~~Jim Tuttle~~
- ~~Keith Webster~~
- David Wilcox
- ~~Andrew Woods~~
- ~~Maurice York~~
- ~~Patrick Yott~~

Agenda

Topic	Lead
Welcome to new leaders: - Sarah Fredline, UNSW - Kelcy Shepherd, Amherst College	David
Proposed Governance Changes: Role for Projects; Leader Ambassadors? https://docs.google.com/document/d/1LcPP0uNh6ltyQeQ-9CF7WM6jTfXc6S8W99K5LsII42E/edit	Jonathan
Final Push for 2015 Fedora Members - Top prospects	David
Budget Review - 2016 budget proposal - 2015 budget	David
Fedora Camp Summary	David

CNI Fedora Leadership Group Meeting Details	David
LAKE in a box?	Stefano

Previous Actions

- [Declan Fleming](#) and [David Wilcox](#) will compile a list of vendors and information to support outreach
- [Michael J. Giarlo](#) will look into F4 performance issues and, if appropriate, engage Hydra and Fedora communities about corroborating /troubleshooting/resolving them
- Lets pilot a Hackathon for Fedora Developers in late 2015 or early 2016
- [David Wilcox](#) to begin capturing, curating content for an "ambassadors" list of F4 implementations. Start a list / table in Confluence with updated case studies
- All: send any additional comments on website content in to Leaders or the Elite Subcommittee
- All: comment and add to [2015-12-16 - CNI Fedora Leadership Group Meeting](#) draft agenda
- All: Review & comment on [Governance proposals from Jonathan](#)
- All: send any ideas for Fedora Panel at CNI to [David Wilcox](#) or list
- [David Wilcox](#): write up list of Fedora Leaders and Alternates
- [Tom Cramer](#), [Karen Estlund](#), Steve Marks, Maurice York to revise [Draft Agenda for CNI Pre-Session](#), redistribute to Leaders

Minutes

1. Welcome to new leaders:

- Sarah Fredline, UNSW - taking over for Susan Lafferty
- Kelcy Shepherd, Amherst College - because of in kind contributions from Aaron Coburn, Amherst has a seat on Fedora Leaders
- Evviva Weinraub will be replacing Steve DiDomenico as Northwestern rep in December

2. Proposed Governance Changes: Role for Projects; Leader Ambassadors?

https://docs.google.com/document/d/1LcPP0uNh6ltyQeQ-9CF7WM6jTfXc6S8W99K5LsII42E/edit

Leadership Group Ambassadors — Tom said that with other groups Ambassadors have been helpful in advancing and enriching the project. Would we also like to do this with Fedora Leaders?
Discussion if there should be limits on who should be Ambassadors (i.e., prior membership on Fedora Leaders, etc.) – decided on no written limits, change made to doc. Ambassadors serve in non-voting capacity. Will take vote via email.

(Side discussion about how to take a vote. Email preferred. Slack also mentioned but currently there are barriers to have it work for this vote right now. Will try to get people enrolled in Slack. David will send to vote via email in the meantime.)

3. Final Push for 2015 Fedora Members

[Top prospects](#)

Let David know if you have any questions about the list.

4. Budget Review

- [2016 budget proposal](#)
- [2015 budget](#)

CNI meeting will be the place to take the final vote on the budget.

David gave an overview of the 2016 budget proposal.

- Items highlighted in yellow are new items.
- Close to $560,000 for 2015, raising it modestly for 2016 ($585,000).
- Salaries are David and Andrew full, and other members of DuraSpace as a percentage of their time spent on the Fedora project. Small percentage (cost of living) increase to salary.
- Maintenance Developer is a new item to help with website, Drupal development.
- Cloud Storage and computer may be able to move down
- Some of the 2015 Outsourced services expenses were on the low side, so David may be able to make some adjustments down.
- International expansion? More engagement overseas. May affect Travel budget number. Can discuss potential trips at face-to-face meeting.
- Fedora Camp - $14,000 for each of two events. Can shift depending on the number of attendees.
- Marketing materials - tshirts were the big chunk. May want to increase marketing budget next year, 1% of budget.

Plan for the budget vote at CNI: Will send out the budget in advance of the meeting. On Dec 16th will have Fedora Leaders meet and discuss the proposed budget, and motion to move to a vote. By Friday Dec 18th at the end of day, we'll have the final votes tallied and plan to have budget approved.

5. Fedora Camp Summary

David: The event was really successful. We now have a three-day curriculum to build off of. Congratulations to David, Andrew and the instructors (Aaron Coburn, Esme Cowles, Mike Durbin)! May need to bring additional instructors from the community. Even made a small amount of money from the event.

Did not have time to cover these items:

6. CNI Fedora Leadership Group Meeting Details
7. LAKE in a box?

Actions

David will send email welcoming new leaders.

Steve will send note about Evviva replacing him on group.

David will send Governance changes to a vote.

At CNI Meeting face-to-face Fedora Leaders will review and vote on the 2016 Budget Proposal.

In advance of the CNI meeting, David will send an email to review the budget, opportunity to ask questions.