

# Documentation & training

As both a subgroup of the PCC ISNI Pilot and a task group of the PCC Standing Committee on Training (SCT), the **ISNI Training Task Group** has been launched in February 2018. Its membership and charge are below.

**Google Folder:** If you use Google drive to collaborate on documents or files, please create them in this folder: <https://drive.google.com/drive/folders/11RnMibXd0fCAujmqDKAUjnF1CpBUFX-a?usp=sharing>

If you have already created files or documents in google drive, please share them with [Michael Beckett](#) and I will add access from this folder (access from other folders/accounts will be unaffected).

## Membership

John Hostage, chair (hostage@law.harvard.edu)

Stavroula Angoura (BL ISNI Quality Team liaison) (Stavroula.Angoura@bl.uk)

Tanya Chubaryan (tchubar@library.tamu.edu)

Iman Dagher (idagher@library.ucla.edu)

Joanna Dyla (jdyla@stanford.edu)

Melanie Wacker (mw2064@columbia.edu)

## Charge

Develop an ISNI training curriculum for PCC ISNI participants. Document procedures and workflows for creating and maintaining ISNI records, and for using ISNI tools.

- Gather feedback from the ISNI Pilot practitioners on what would have made their learning experience easier, clearer or more effective. Consult with other ISNI task groups, including subgroups on ISNI APIs and Batch Processing.
- Review existing ISNI tutorial videos and documentation.
- Develop an ISNI training curriculum outline for PCC ISNI participants. Identify gaps where training materials need to be developed. Create new or revised documentation to reflect the needs of PCC participants.
- Work with the Standing Committee on Standards (SCS) on documenting best practices for ISNI data input standards.
- With the SCS provide guidance to PCC members on use cases for ISNI and its relationship to the NACO Program, the latter information arising in part from work underway now within the PCC Task Group on Identify Management in NACO.
- Consult with the PCC Task Group on URIs in MARC on practical implementation questions and related issues.

## Communications

Task group should provide regular updates to SCT. At a minimum, they should provide updates two weeks prior to OpCo, PoCo, and ALA meetings.

## Time frame

Complete initial review and curriculum outline by July 1, 2018. Task Group should recommend deadlines for additional tasks in consultation with SCT chair.

## Chain of reporting

The Task Group will report to the PCC Standing Committee on Training