

# ISNI maintenance best practices

**Scope:** Establish workflows and best practices to allow each PCC ISNI pilot institution to work as smoothly and independently as possible. With the PCC's long history of collective authority creation and maintenance, we need to consider an analogous maintenance model for the PCC's activity within ISNI. The PCC umbrella membership in ISNI is intended to utilize the scale and expertise of PCC members to maintain and make appropriate corrections to the ISNIs that are created within the PCC. Now that basic training has been provided for the WinIBW client, where much of the troubleshooting and corrections can happen, we can brainstorm how best to accomplish this goal and what best practices to put into place for maintenance.

**Google Folder:** If you use Google drive to collaborate on documents or files, please create them in this folder: [https://drive.google.com/drive/folders/10kj8RnuvICSPyja2AT3\\_GXwsNz9mVKRd?usp=sharing](https://drive.google.com/drive/folders/10kj8RnuvICSPyja2AT3_GXwsNz9mVKRd?usp=sharing)

If you have already created files or documents in google drive, please share them with [Michael Beckett](#) and I will add access from this folder (access from other folders/accounts will be unaffected).

## Membership

- Amy Armitage, Harvard, chair
- Steffany Caria, University of California Davis
- Iman Dagher, UCLA
- Peter Fletcher, UCLA
- John Hostage, Harvard
- Chris Evin Long, University of Colorado Boulder
- Jeanette Norris, Brown
- Paul Priebe, UCLA
- Lisa Robinson, Michigan State University
- Larisa Walsh, University of Chicago

## Charge

(Draft): This group will examine and establish the following:

1. how each institution can work as independently as possible from start to finish creating and maintaining ISNIs, and
2. how do institutions triage tasks they can't do to the PCC member institution editing cohort
  - a. this cohort needs to be established (and hopefully given a better name)

## Resources

The following are also in this folder: [https://drive.google.com/drive/folders/10kj8RnuvICSPyja2AT3\\_GXwsNz9mVKRd?usp=sharing](https://drive.google.com/drive/folders/10kj8RnuvICSPyja2AT3_GXwsNz9mVKRd?usp=sharing)

- Preliminary workflow: [ISNI maintenance best practices chart\\_6.pdf](#)
- Doc for recording notes about preliminary workflow: [ISNI maintenance best practices workflow notes](#)