

# Workflow & tools best practices

## Scope:

**Google Folder:** If you use Google drive to collaborate on documents or files, please create them in this folder: [https://drive.google.com/drive/folders/15EBD1wamXvT9CO6ki0xKSZaRLwhgpM\\_5?usp=sharing](https://drive.google.com/drive/folders/15EBD1wamXvT9CO6ki0xKSZaRLwhgpM_5?usp=sharing)

If you have already created files or documents in google drive, please share them with [Michael Beckett](#) and I will add access from this folder (access from other folders/accounts will be unaffected).

Institutions listed here have expressed interest in working on this subgroup topic. Others are welcome!

- [Columbia University](#)
- [Cornell University](#)
- [Harvard University](#)
- [Stanford Libraries](#)
- [UCLA](#)
- [University of California Davis](#)
- [University of Chicago](#)
- [University of Colorado Boulder](#)
- [University of Wisconsin-Madison](#)